Personal Action Plan

A Personal Action Plan focuses on goal setting. Once a Personal Action Plan is developed, it must be monitored and adjusted to be effective. Ongoing conversations with colleagues, friends, and/or administrators help you assess your progress. Periodically celebrating successes promotes continued work towards goal completion. Enjoy the journey!

- What is an important learning, strategy, or idea you want to use? Be specific!!

- How and when will you use your learning, strategy, or idea? Be specific!!

- What support will you need to help you apply your learning, strategy, or idea?

- What criteria will you use to help determine if the learning, strategy, or idea you are using is making a difference in your performance/behavior?

- What data will you collect to show evidence of your accomplishments?